



## THE METROPOLE

21 December 2017

### **Minutes of MTCC 1170 Meeting Number 171221R — Held on 21 December 2017**

Present: Board — Keith Bricknell, Scott Froebe (electronic attendance), James Louttit, and Sheila Sproule (electronic Attendance); and, ICC Property Management — Nancy Bijelic

Regrets: Jonathan Doyle

01 Call to Order: Keith Bricknell called the meeting to order at 1805h.

02 Waiver of Notice, and/or Adoption of Agenda and Additions:

Resolution 171221R01: Adoption of the Agenda

BE IT RESOLVED that the Board of Directors of MTCC 1170 shall adopt the Agenda for Meeting Number 171221R, as presented.

Sheila Sproule/Scott Froebe — Carried

03 Assignment of Duties:

(a) *Pro Tempore* Reassignments: Unnecessary for Meeting #171221R.

04 Review and Adoption of Previous Meetings' Minutes:

Resolution 171221R02: Adoption of Minutes

BE IT RESOLVED that the Board of Directors of Metropolitan Toronto Condominium Corporation 1170 shall adopt the Minutes for Meeting Number 171120R, as presented.

James Louttit/Sheila Sproule — Carried

05 Administrative and Security Reports:

(a) Where applicable, Corporate Officers and/or Nancy Bijelic responded to inquiries regarding items from the Management Report, and/or from other communications to and/or among Directors.

(i) Cleaning Contract: Please refer to Section 11(a) of these Minutes.

(ii) Superintendent Contract: Please refer to Section 11(b) of these Minutes.

(iii) Reports for 01 December 2016 to 30 November 2017: Directors commented briefly on the aforementioned Administrative and Security Reports.

06 Motion to Receive Administrative and Security Reports as Information:

Resolution 171221R03: Receiving Administrative and Security Reports as Information

BE IT RESOLVED that the Board of Directors of Metropolitan Toronto Condominium Corporation 1170 shall receive, as information, the MTCC 1170 Management Office's Administrative Report for December 2017 and the Front Desk Security Report for the period 04 November 2017 to 03 December 2017.

Scott Froebe/Sheila Sproule — Carried

07 Unfinished and/or Tabled Business Arising from Previous Meetings' Minutes:

(a) Communications with the TPS — King Street Cordoning: Management emailed the Mayor and the Chief of Police. The Mayor's office directed Management to the Chief

of Police, who forwarded Management's correspondence to 51 Division's Priority Response Command, with a request that 51 Division should respond directly to MTCC 1170's concerns. As there was no response by Friday 24 November 2017, Directors asked the President to write to the Mayor and to the Chief of Police sometime after the holiday period.

(b) Appendix of Pending Items: If information is available in time for Meeting 171221R.

08 Correspondence Requiring Action and/or Response: None

09 Special Committee Reports: None

10 Other Reports: None

11 New and/or Brought-Forward Business:

(a) Cleaning Contract:

Resolution 171221R04: Renewing a Cleaning Services Contract

WHEREAS Metropolitan Toronto Condominium Corporation N<sup>o</sup> 1170 (MTCC 1170) has received a request to renew its contract with M&G Maintenance Services Inc ("M&G"); AND,

WHEREAS M&G has presented terms satisfactory to MTCC 1170; AND,

WHEREAS M&G's services have fulfilled MTCC 1170's expectations; THEREFORE,

BE IT RESOLVED that the Board of Directors of MTCC 1170 authorise renewal of the above-noted contract, subject to terms and conditions described hereunder:

01 except for effective dates and service-prices, the original Cleaning Services Agreement, dated 01 March 2004, shall remain in full force and effect;

02 effective dates for the renewal-contract shall be 01 December 2017 to 30 November 2018, inclusive of both dates, with brevity of contract-term reflecting uncertainty about minimum wage legislation; and,

03 HST-inclusive fees, for December 2017 shall be \$13,251.02 and shall increase to \$13,657.18 per month for 01 January 2018 to 30 November 2018 (reflecting legislated minimum wage increases), for a 12-month total of \$163,480.00.

James Louttit/Scott Froebe — Carried

(b) Superintendent Contract:

Resolution 171221R05: Renewing a Superintendent Services Contract

WHEREAS Metropolitan Toronto Condominium Corporation N<sup>o</sup> 1170 (MTCC 1170) has received a request to renew its contract with Dominus Facility Care ("Dominus"); AND,

WHEREAS Dominus has presented terms satisfactory to MTCC 1170; AND,

WHEREAS Dominus's services have fulfilled MTCC 1170's expectations; THEREFORE,

BE IT RESOLVED that the Board of Directors of MTCC 1170 authorise renewal of the above-noted contract, subject to terms and conditions described hereunder:

01 except for effective dates and service-prices, the original Superintendent Services Agreement shall remain in full force and effect;

- 02 effective dates for the renewal-contract shall be 01 January 2018 to 31 December 2020, inclusive of both dates; and,
  - 03 HST-inclusive annual fees, for the first, second, and third years, respectively, shall be \$85,476.82, \$87,186.35, and \$88,930.08.
- Scott Froebe/James Louttit — Carried

(c) Receiving Reports as Information:

Resolution 171221R06: Receiving *Ad Hoc* Committees' Reports as Information

WHEREAS MTCC 1170 has received two reports during Meeting 171221R; THEREFORE,

BE IT RESOLVED that the Board of Directors of MTCC 1170 responds as follows to the above-noted items.

- 01 MTCC 1170 Staff Fund Committee: MTCC 1170 accepts the Staff Fund Committee's written report as information. The Board of Directors thanks residents for their continuing support of the Staff Fund and the Fund's Chairperson for her facilitation thereof.
- 02 Children's Aid Society Toy Drive: MTCC 1170 accepts the Vice President's oral report as information. The Board of Directors thanks residents for their continuing support of the CAS Toy Drive and the Vice President for his facilitation thereof.

Sheila Sproule/Scott Froebe — Carried

- 12 Perusal File of Correspondence Received as Information: Received by e-mail from the Management Office, and/or available in a folder during the Board Meeting.
- 13 Next Committee Meeting: TBD.
- 14 Next Special Meeting: TBD.
- 15 Date of the Next Regular Meeting(s):
  - (a) Regular Meeting #180123R: 1800h on Tuesday 23 January 2018.

16 Motion for Adjournment

Resolution 171221R07: Adjournment

BE IT RESOLVED that the Board of Directors of Metropolitan Toronto Condominium Corporation 1170 shall adjourn Regular Meeting Number 171221R at 1810h on Thursday 21 December 2017.

Scott Froebe/James Louttit — Carried

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President: Keith Bricknell

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Secretary: Sheila Sproule