



## THE METROPOLE

15 May 2018

### **Minutes of MTCC 1170 Meeting Number 180515R — Held on 15 May 2018**

Present: Board — Keith Bricknell, Jonathan Doyle, Scott Froebe (electronic attendance), James Louttit, and Sheila Sproule (electronic attendance); and, ICC Property Management — Nancy Bijelic

Regrets: None

- 01 Call to Order: Keith Bricknell called the meeting to order at 1825h.
- 02 Waiver of Notice, and/or Adoption of Agenda and Additions:  
Resolution 180515R01: Adoption of the Agenda  
BE IT RESOLVED that the Board of Directors of MTCC 1170 shall adopt the Agenda for Meeting Number 180515R, as presented.  
James Louttit/Jonathan Doyle — Carried
- 03 Assignment of Duties:  
(a) *Pro Tempore* Reassignments: Unnecessary for Meeting #180515R.
- 04 Review and Adoption of Previous Meetings' Minutes:  
Resolution 180515R02: Adoption of Minutes  
BE IT RESOLVED that the Board of Directors of Metropolitan Toronto Condominium Corporation 1170 shall adopt the Minutes for Meeting Number 180417R, as presented.  
Sheila Sproule/Scott Froebe — Carried
- 05 Administrative and Security Reports:  
(a) Where applicable, Corporate Officers and/or Nancy Bijelic responded to inquiries regarding items from the Management Report, and/or from other communications to and/or among Directors.  
(i) HVAC Maintenance-Contract: Please refer to Section 11(a) of these Minutes.  
(ii) Sundry Reports: Directors commented briefly on the Financial, Administrative, and/or Security Reports encompassed in Section 06 of these Minutes.
- 06 Motion to Receive Administrative and Security Reports as Information:  
Resolution 180515R03: Receiving Administrative and Security Reports as Information  
BE IT RESOLVED that the Board of Directors of Metropolitan Toronto Condominium Corporation 1170 shall receive, as information, the MTCC 1170 Management Office's Administrative Report for May 2018, ICC's rendering of MTCC 1170's unaudited Financial Statements for the period 01 December 2017 to 31 March 2018, and the Front Desk Security Report for the period 03 April 2018 to 02 May 2018.  
Scott Froebe/Jonathan Doyle — Carried
- 07 Unfinished and/or Tabled Business Arising from Previous Meetings' Minutes:

08 Correspondence Requiring Action and/or Response: None

09 Special Committee Reports: None

10 Other Reports: None

11 New and/or Brought-Forward Business:

(a) HVAC Maintenance-Contract:

Keith Bricknell surrendered the Chair to James Louttit.

Resolution 180515R04: Awarding a Service Contract — HVAC/Mechanical

BE IT RESOLVED that MTCC 1170 awards its HVAC/Mechanical contract to Ambient Mechanical, subject to the following terms, all of which include HST:

Year 1: 01 June 2018 to 30 November 2018 — \$46,717.25 *pro rata*;

Year 2: 01 December 2018 to 30 November 2019 — \$48,118.00;

Year 3: 01 December 2019 to 30 November 2020 — \$49,562.00;

Year 4: 01 December 2020 to 30 November 2021 — \$51,049.00; and,

Year 5: 01 December 2021 to 30 November 2021 — \$52,580.00.

Keith Bricknell/Scott Froebe — Carried

Keith Bricknell resumed the Chair.

12 Perusal File of Correspondence Received as Information: Received by e-mail from the Management Office, and/or available in a folder during the Board Meeting.

13 Next Committee Meeting: TBD.

14 Next Special Meeting: TBD.

15 Date of the Next Regular Meeting(s):

(a) Regular Meeting #180618R: 1800h on Monday 18 June 2018.

16 Motion for Adjournment

Resolution 180515R05: Adjournment

BE IT RESOLVED that the Board of Directors of Metropolitan Toronto Condominium Corporation 1170 shall adjourn Regular Meeting Number 180515R at 1831h on Tuesday 15 May 2018.

Scott Froebe/James Louttit — Carried

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President: Keith Bricknell

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Secretary: Sheila Sproule