22 May 2025

Minutes of MTCC 1170 Meeting Number 250522R — Held on 22 May 2025

Present: Board — Keith Bricknell, Scott Froebe, James Louttit, and Nives Malara, Marc de

Montigny; and, PropertyWright Management: Nancy Bijelic (all by Microsoft

Teams).

Regrets: None

01 Call to Order: Keith Bricknell called the meeting to order at 1839h.

02 Waiver of Notice, and/or Adoption of Agenda and Additions:

Resolution 250522R01: Adoption of the Agenda

BE IT RESOLVED that the Board of Directors of MTCC 1170 shall adopt the Agenda for Meeting Num-

ber 250522R, as presented.

Marc de Montigny/Nives Malara — Carried

- 03 Assignment of Duties:
 - (a) Pro Tempore Reassignments: Unnecessary for Meeting #250522R.
- 04 Review and Adoption of Previous Meetings' Minutes:

Resolution 250522R02: Adoption of Minutes

BE IT RESOLVED that the Board of Directors of Metropolitan Toronto Condominium Corporation 1170 shall adopt the Minutes for Meeting Number 250424R, as presented.

Marc de Montigny/Nives Malara — Carried

- 05 Administrative and Security Reports:
 - (a) Where applicable, Corporate Officers responded to inquiries regarding items from the Management Report, and/or from other communications to and/or among Directors.
 - (i) CPTED Audit: Please refer to Section 11(a) of these Minutes.
 - (ii) Locker Rooms' Security: Please refer to Section 11(b) of these Minutes.
 - (iii) Transfer Switch: Please refer to Section 11(c) of these Minutes.
 - (iv) Risers' Valves: Please refer to Section 11(d) of these Minutes.
 - (v) Sundry Reports: Directors commented briefly on the Administrative, and/or Security Reports encompassed in Section 06 of these Minutes.
- 06 Motion to Receive Administrative and Security Reports as Information:

Resolution 250522R03: Receiving Administrative and Security Reports as Information

BE IT RESOLVED that the Board of Directors of Metropolitan Toronto Condominium Corporation 1170 shall receive, as information, the MTCC 1170 Management Office's Administrative

Report for May 2025, PropertyWright's rendering of MTCC 1170's unaudited Financial Statements for the period 01 December 2024 to 31 March 2025, and the Front

Desk Security Report for the period 04 April 2025 to 03 May 2025

Nives Malara/Marc de Montigny — Carried

- 07 Unfinished and/or Tabled Business Arising from Previous Meetings' Minutes:
 - (a) None
- 08 Correspondence Requiring Action and/or Response:

- (a) None
- 09 Special Committee Reports:
 - (a) None
- 10 Other Reports:
 - (a) None
- 11 New and/or Brought-Forward Business:
 - (a) CPTED Audit:

Resolution 250522R04: Receiving the TPS's CPTED Security Report as Information

WHEREAS the Toronto Police Service (TPS) has provided a <u>CPTED Audit Report</u> ("Report") on MTCC 1170's levels of security; THEREFORE,

BE IT RESOLVED that the Board of Directors of MTCC 1170 receives the Report as information and authorises implementation of reasonably feasible portions of the Report's recommendations; AND, FURTHER,

BE IT RESOLVED that MTCC 1170 authorises attachment of the Report to the Minutes of Meeting #250522.

James Louttit/Scott Froebe — Carried

(b) Locker Rooms' Security:

Resolution 250522R05: Authorising Security Plate Installations

WHEREAS MTCC 1170 wishes to enhance security of residents' personal belongings in locker-storage areas; THEREFORE,

BE IT RESOLVED that MTCC 1170 authorises paying \$4,320.38 (+HST) to <u>SMS Security</u> to install blocker plates on 27 locker doors, as described in <u>SMS Security</u>'s Quote #61939627; AND, FURTHER,

BE IT RESOLVED that payment for completion of work described in Quote #61939627 shall be from the Operating Fund.

Scott Froebe/James Louttit — Carried

(c) Transfer Switch: Keith Bricknell surrendered the Chair to James Louttit

Resolution 250522R06: Authorising Automatic Transfer Switch Replacement

WHEREAS the automatic transfer switch for MTCC 1170's emergency generator failed on or about 02 May 2025; THEREFORE,

BE IT RESOLVED that MTCC 1170 authorises Total Power to complete the following tasks:

- (a) as described in Quotation ID SQ-2015000, supply one (1) automatic transfer switch ("switch") for \$77,385.00 (+HST), with payment thereof to be from the Reserve Fund AND,
- (b) as described in Quotation ID: SQ-2015411, complete all after-hours work necessary for the switch's installation for \$4,640.0 (+HST), with payment thereof to be from the Reserve Fund.

Keith Bricknell/Scott Froebe — Carried

(d) Risers' Valves: Keith Bricknell resumed the Chair

Resolution 250522R07: Authorising Riser Valve Replacements

WHEREAS six (6) riser-valves have ceased functioning; THEREFORE,

BE IT RESOLVED that MTCC 1170 authorises paying <u>Jermark Plumbing and Mechanical</u> \$3,650.00 (+HST) to replace the aforementioned six (6) valves, with payment thereof to be from the Reserve Fund:

Scott Froebe/Marc de Montigny — Carried

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- 12 Perusal File of Correspondence Received as Information:
 - (a) None
- 13 Date of the Next Meeting(s):
 - (a) Special Meeting: TBA
 - (b) Regular Meeting #250626R: 1830h on Thursday 26 June 2025.
- 14 Motion for Adjournment

Resolution 250522R08: Adjournment

BE IT RESOLVED that the Board of Directors of Metropolitan Toronto Condominium Corporation 1170 shall adjourn Regular Meeting Number 250522R at 1852h on Thursday 22 May 2025.

Scott Froebe/James Louttit — Carried

"Keith Bricknell" "Marc de Montigny"

President: Keith Bricknell Secretary: Marc de Montigny

CPTED AUDIT REPORT

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In the of the series												
Initial Impressions of property:			Well Maintained; Clean; Secure									
CPTED AUDIT DATE:	1/1/2/2/5						ART ME:	10:00)	END TIME:		11:15
OFFICER NAME:	GI	GELLEL				RA	NK:	PC		BAD	GE:	10608
Bail Compliance Check	·			-	Directed Patrol				Follow-	-Up		
General Community Patrol	unity Co					Officer Request			Commu Even	-		
Associated Previous Radio Call or General Occurrence.												
STREET ADDR	ESS:	7, 9,	11 K	ing St E	& 2-16	Vict	oria	St				
				POSTA CODE:		M5C 3C5 51						
Does this person consent to receive a follow-up survey: Yes No												
CONTACT GIVEN			SURNA	SURNAME			PHONE			IL		
Owner:	OTTO TO THE PART OF THE PART O											
Occupant:												
Manager:	Georgina					416-861-8320			mtco	c1170@	outlook.com	
Other:												
Residential:	, ,		gle Family wnhouse	ent Other: nsity								
				Condom			minium					
Commercial:	Construction De		ealership	Store	e [velling	Gas Sto			nancial	
											Ins	stitution
	Bar/		Retail	Gara	5		lace of Factor		,	Phar	тасу	
	Rest	aurant					Wc	orship 				
	Othe	:	I				<u> </u>		<u> </u>			

DISTRIBUTION:

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CPTED AUDIT FORM Page 2/6

	SEC	TH SIDE				
Please use the legend below to the best of your ability to indicate whether items:	Remove	Replace /Repair	Install	Provide any notes, comments or associated recommendations		
NATURAL ACCESS CONTROL		Comments/Recommendations				
Design Features				Address needs to be larger and more visible		
Fencing				(Lit up)		
Landscaping				(Lit dp)		
Walkways						
Other:			√			
NATURAL SURVEILLANCE		Comments/Recommendations				
Blind Spots				Improve lighting over TOP CUT #9 entry way		
Clearance 2 FT/ 7FT				and power wash entrance		
Fencing				and power wash entiance		
Landscaping				Improve lighting over NODA DESIGNS #11		
Lighting			\checkmark	entry way and power wash entrance		
Obstructed View				onay way and power waem emaines		
Walls						
Other:						
TERRITORIAL REINFORCEMENT				Comments/Recommendations		
Conflicting Use				Install potted plants out front indicating visible		
Defined Landscaping			\checkmark	points of entry		
Defined Walkways				points of entry		
Signs or Symbols						
Other:						
MAINTENANCE				Comments/Recommendations		
Garbage						
Graffiti						
Landscaping						
Paint						
Wear and Tear						
Other						
TARGET HARDENING				Comments/Recommendations		
CCTV				Excellent CCTV coverage		
Doors			\checkmark	Exocheric Got v Goverage		
Fencing				Secondary doors can only be opened by		
Lighting				Security		
Locks						
Security System				Clear sight lines in and out of the building		
Windows						
Other:						
INTENDED ACTIVITY		Comments/Recommendations				
Abnormal Users						
Vehicles						
Other:						
GENERAL COMMENTS/RECOMMENDATIONS						

Excellent Camera Surveillance of property, excellent sight lines in and out of the front entrance, Security Guard/Concierge. Signage inadequate for a large building and should be broader and more visible to indicate it's natural use. The area is clean and tidy and in good repair.

SECTION B - EAST SIDE							
Please use the legend below to the best of your ability to indicate whether items:	Remove	Replace /Repair		Provide any notes, comments or associated recommendations			
NATURAL ACCESS CONTROL		Comments/Recommendations					
Design Features							
Fencing							
Landscaping							
Walkways							
Other:							
NATURAL SURVEILLANCE		Comments/Recommendations					
Blind Spots				Overhead lighting over doors could be improved for			
Clearance 2 FT/ 7FT				aesthetics and brightness			
Fencing				assured and anguares			
Landscaping				Mirrored glass on the front windows at #6 and #16			
Lighting		√		limiting sight lines inside.			
Obstructed View		V					
Walls				#2 - 16 side lights are frosted eliminating sight lines			
Other:			\Box	in and out			
TERRITORIAL REINFORCEMENT	<u> </u>			Comments/Recommendations			
Conflicting Use							
Defined Landscaping			一				
Defined Walkways			Ħ				
Signs or Symbols			一				
Other:			Ħ				
MAINTENANCE				Comments/Recommendations			
Garbage				doors from #2-16 could be cleaned or painted			
Graffiti			Ħ				
Landscaping			Ħ				
Paint		<u> </u>	Ħ				
Wear and Tear		7	一				
Other			\Box				
TARGET HARDENING Comments/Recommendations							
CCTV							
Doors			一				
Fencing		H	Ħ				
Lighting							
Locks			П				
Security System			П				
Windows		H	一				
Other:				-			
INTENDED ACTIVITY Comments/Recommendations							
Abnormal Users							
Vehicles			一	Personal use			
Other:		H	√	-			
GENERAL COMMENTS/RECOMMENDATIONS							
Frosted glass eliminates sight line inside and out, replacing lights over each door, power wash or paint doors							

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	TH SIDE			
Please use the legend below to the best of your ability to indicate whether items:	Remove	Replace /Repair	Install	Provide any notes, comments or associated recommendations
NATURAL ACCESS CONTROL				Comments/Recommendations
Design Features			Ш_	power washing vestibules to remove excriment
Fencing				power waering veelbales to remove exeminent
Landscaping				
Walkways				
Other:	✓			
NATURAL SURVEILLANCE				Comments/Recommendations
Blind Spots				
Clearance 2 FT/ 7FT				
Fencing				
Landscaping				
Lighting				
Obstructed View				
Walls				
Other:				
TERRITORIAL REINFORCEMENT				Comments/Recommendations
Conflicting Use			Ш_	Post address near garage
Defined Landscaping				
Defined Walkways				Keep out/Under surveillance signs in small vestibules
Signs or Symbols			\checkmark	Increased lighting over garage door and in vestibule
Other:			\checkmark	increased lighting over garage door and in vestibule
MAINTENANCE				Comments/Recommendations
Garbage	\checkmark		Ц_	Remove garbage where underhoused are
Graffiti			Ц_	sleeping ie needles, pillows, toilet paper , power
Landscaping			ᆜ	wash as well.
Paint			ᆜ	
Wear and Tear			<u> </u>	
Other	Ш	Ш		
TARGET HARDENING		Comments/Recommendations		
CCTV				While CCTV is great on the ramps, cameras should be
Doors			<u> </u>	installed in the actual lots to prevent theft of/from
Fencing			\dashv	vehicles and monitor the stairwell entrances and exits
Lighting				Access from loading dock area to mail boxes should
Locks				be fobbed
Security System			屵	
Windows			<u> </u>	Exit from parking lot to stairwell should be fobbed
Other:				
INTENDED ACTIVITY		Comments/Recommendations		
Abnormal Users			屵	Parking lot and loading dock
Vehicles			Щ.	
Other:			Ш	

Unfortunately, the fire exit to a neighbouring property allows for under housed persons to sleep in vestibule and treat it as their home/washroom. Residents should be careful when exiting that door to ensure it is shut properly behind as evisdence indicated someone had gotten in.

	SIDE						
Please use the legend below to the best of your ability to indicate whether items:	Remove Replace /Repair		Install	Provide any notes, comments or associated recommendations			
NATURAL ACCESS CONTROL				Comments/Recommendations			
Design Features							
Fencing							
Landscaping							
Walkways							
Other:							
NATURAL SURVEILLANCE				Comments/Recommendations			
Blind Spots							
Clearance 2 FT/ 7FT							
Fencing							
Landscaping							
Lighting							
Obstructed View							
Walls							
Other:							
TERRITORIAL REINFORCEMENT				Comments/Recommendations			
Conflicting Use							
Defined Landscaping							
Defined Walkways							
Signs or Symbols							
Other:							
MAINTENANCE				Comments/Recommendations			
Garbage							
Graffiti	<u> </u>		Ш_				
Landscaping			Щ_				
Paint			Щ_				
Wear and Tear			$\perp \!\!\! \perp$				
Other							
TARGET HARDENING		Comments/Recommendations					
CCTV			Щ.				
Doors			Щ.				
Fencing			\perp				
Lighting			Щ.				
Locks			Щ.				
Security System			Щ.				
Windows			Щ.				
Other:							
INTENDED ACTIVITY		Comments/Recommendations					
Abnormal Users			Щ.				
Vehicles			\perp				
Other:							
GENERAL COMMENTS/RECOMMENDATIONS							

Page 6/6 CPTED AUDIT FORM

GENERAL COMMENTS/RECOMMENDATIONS

- -West side of the building belongs to another address
- The building itself is in great repair with no graffiti
- -Excellent sight line in and out from front entrance
- -Townhouse doors need to be cleaned and/or painted
- -Excellent CCTV footage and security/concierge service + other security features including ie garage door alerts security that someone has entered, fob entrances disengaging in case of fire, motion activated lights in some areas
- Lighting to be improved in vestibules
- -Power washing in some areas
- Replacement of frosted glass/mirrored windows
- -Fob/lock on door to mail room
- -Townhouse owners/renters should consider replacing over door lighting for aesthetics and improved lighting
- -Replace push bar entrance from parking lot to stairwall to fob accessible

This Crime Prevention Through Environmental Design audit was conducted in accordance with generally accepted police service standards and protocols. It does not purport to set forth all hazards nor to indicate that other hazards do not exist. The Toronto Police Services Board, its officers or other employees make no warranty, expressed or implied, concerning the conditions described in this report, nor shall they be liable in any manner for any injury or damage of any kind arising from or connected with the audit.

Jennifer Gellel J (M) Digitally signed by Jennifer Gellel J (M) Date: 2025.04.22 14:52:06 -04'00'

Signature - CPTED Audit conducted

4/22/25

Date (YYYY/MM/DD)